

**MINUTES OF THE 92nd MEETING OF RINGWOOD SCHOOL ARTS FOUNDATION  
HELD ON Wednesday 5<sup>th</sup> October 2022.**

Annual AGM at 6pm

<b>1</b>	<b>Present</b>
	Chair – Andy Rix Trustees - Clare Rowden, Sarah Irwin, Jo Brooks Guests – Mickey Tiller, Sue Evans, Liz Cook, Laura Cowdery and Alison Hawkes Ian Hawkins, Helen Hawkins, Jo Short 18.24pm – Harriett Dean joined us
<b>2</b>	<b>Apologies</b>
	Lindsay Himmel Jo Parker
<b>3</b>	<b>Welcome and Introduction:</b>
	Andy opened the meeting with introductions to all here. Welcoming all to the 92nd meeting of the RSAF. Sue Evans who has supported RSAF events in the past. Liz Cook who re-joins us from two years ago. Alison Hawkes who is a parent of twins in Year 10 wishing to help volunteer and Mickey Tiller, an ex-student wanting to help fundraise for RSAF.
<b>4</b>	<b>Approval of Minutes</b>
	Minutes approved with proposal from Sarah Irwin and second by Jo Brooks. Closing balance reported at last years AGM is not correct. Being sorted in today's meeting. Andy gave a brief description of membership changes from last year – priority booking was moved to cast and crew and then came out to RSAF. RSAF organised member events: The Elm Tree evening which was a great success. Me and My Girl the RSAF supported by selling ice creams and raffle, this was the same for Cats in March 2022 with the best ever because of new raffle system (prizes donated by cast members). We had planned to do the quiz but there was a lack of interest due to commitment of that evening so it was cancelled. After the success of the Elm Tree, we then held a Cheese and Wine evening at Ibsley Hall. Discounted tickets for professional shows – Six at Mayflower and Crazy For You at Chichester Festival Theatre. This one had 25 tickets sold out of a possible 40 so we need to think about advertising this more. We sent an online newsletter to keep people up to date with the events of the year. There are some queries about whether it is best online or as a hard copy. We need to increase the number of our volunteers for school events. The membership cost changed toward the end of last academic year to make it more affordable for families to join. Andy went on to explain improvements need to be made in the responsibility of the trustees to entice for volunteers.
<b>5</b>	<b>Treasurer Report</b>
	Jo Brooks introduced herself to the group. 19-20 membership numbers were at the highest

	<p>20-21 membership lacked due to Covid                  21-22 membership was still down but because the money went up, it balanced it out                  1<sup>st</sup> August 2021 opening balance £6540.74 and 31<sup>st</sup> July 2022 closing balance of £6916.15 left over balance (Therefore total profit is £375)                  Membership limited, fewer events and socially distanced has affected money.                  Thanks to Andy, Laura, Sarah, Clare the success of Elm Tree and Ibsley.                  Fundraising was good from these events. Thanks to Mr Short for his wooden platters which we used for the raffle at Ibsley.                  22-23 build on momentum of ideas and members                  Traditional fundraising: ice creams, raffle, bucket collections will have more opportunities this year due to more events.</p> <p>Expenditure: Main expenditure was The Artist of Residence.                  Funding a coach to Salisbury for their participation in Connections Performance with The National Theatre.                  Double Bass Lessons – money from previous year came in late £300                  Insurance, advertising, £1000 reserve.                  18 volunteers who did 49 shifts across the year.                  22-23                  Ringfenced - £1000 reserve, insurance £150, admin fees £1500, musician in residence £7000                  Potential income: £1500 membership renewals, Chicago, Carol Concerts, Miss Saigon, Annie, Summer Concert ... anticipate £250 on average per night. If we make the projected income then we will end with approximately £1516.15 left.  <i>Refer to Jo's document for detailed figured.</i></p> <p>Andy gave thanks to Jo for doing the work as treasurer for the two years.</p>
<b>6</b>	<p><b>Ian Hawkins</b></p>
	<p>Proposes a vote of thanks to the chair and the treasurer from Ian and the students and staff of Ringwood School for the work they put in to support our department. Ian would also like to extend this to the trustees for their ongoing support and commitment to the foundation. Ian goes on to say we are so grateful that they come together to meet and help us. Ian references the financial crisis and how our students will need support.</p> <p>Optimistic – 177 in choir for the carols, 126 in Miss Saigon, Alex Needham the new Musician in Residence who has taught all Year 9 students who take music band skills, we plan to do a Battle of the Bands. Lindsay Himmel, The Head of Music, sends her thanks to the RSAF for supporting this. The Year 9s have enjoyed it so far. We must contact all Year 9 parents to tell them it is supported by RSAF and help donate. We will move onto Year 8 which will be the full year.</p> <p>Tuesday November 1<sup>st</sup>, parents meeting after Saigon – RSAF presence is needed.</p> <p>Fundraising committee needs assembling – with ex-students, current students                  Calendar meetings for the year previously agreed</p> <p>Creating the committee;                  Andy Rix wants to continue as Chair                  Jo Brooks wants to continue as Treasurer</p>

	<p>Jo Parker has expressed an interest in secretary role. Andy will fully brief her.                  Separate meeting for fundraising ideas who then feed back to trustees                  Helen and Laura to work together on social media advertisement.</p>
<b>7</b>	<b>Voting of officials</b>
	<p>The following were agreed and proposed by:</p> <p>Ian Hawkins proposes that Andy Rix stands as Chair, Liz seconds                  Sarah proposes that Jo Brooks is treasurer, Clare Rowden seconds</p> <p>The following people were proposed as candidates for the remaining Trustee positions:</p> <p>Jo Brooks proposes Sarah Irwin, Andy Rix seconds                  Sarah Irwin proposes Clare Rowden, Jo Brooks seconds                  Ian Hawkins proposes Jo Short, Andy Rix seconds                  Ian Hawkins proposes to Laura Cowdery, Sarah Irwin seconds</p>
<b>8</b>	<b>Going forward</b>
	<p>Separate meeting for fundraisers                  Meeting for trustees only</p>
<b>9</b>	<b>Meeting ended at 19.21pm with a tour of the new facility, The Barn.</b>